

Austin Health Position Description



Position Title:

Classification:	Registrar
Business Unit/ Department:	Paediatric Medicine
Work location:	Austin Health & Heidelberg Repatriation
Agreement:	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026
Employment Type:	Fixed-Term Full-Time
Hours per week:	43
Reports to:	Unit Heads and Consultants, and Chief Medical Officer through the MWU
Direct Reports:	0
Financial management:	Budget: NIL
Date:	02/05/2024

About Austin Health

Austin Health is one of Victoria's largest health care providers. We deliver services for patients across four main sites in Melbourne, in locations across our community, in people's homes, and within regional hospitals across Victoria. We are an internationally recognised leader in clinical teaching, training, and research, with numerous university and research institute affiliations.

We employ approximately 9,500 staff and are known for our specialist work in cancer, infectious diseases, obesity, sleep medicine, intensive care medicine, neurology, endocrinology, mental health, and rehabilitation.

Our vision is to shape the future through exceptional care, discovery, and learning. This is supported by our values which define who we are, shape our culture and the behaviours of our people.

We aim to provide an inclusive culture where all staff can contribute to the best of their ability and strive to develop further. We recognise that our people are our greatest strength. We want them to thrive, be their best selves and feel engaged, safe, and empowered. To achieve this, diversity and inclusion is essential to our culture and our values. You can view our current Diversity and Inclusion Plan [here](#).

Commitment to Gender Equality

Austin Health is committed to gender equality in the workplace. In developing our [Gender Equality Action Plan](#) we have been guided by the gender equality principles set out in the Gender Equality Act 2020 (Vic). We believe that everyone should live in a safe and equal society, have access to equal power, resources and opportunities and be treated with dignity, respect, and fairness.

About Austin Paediatric Medicine

The Department of Paediatric Medicine is part of the Medical Services Division and is located at the Austin Hospital campus in Heidelberg.

Austin Health is a paediatric teaching hospital and a quaternary referral centre for Acute Spinal Injuries, some of which are adolescents.

The Inpatient Paediatric Ward on 2 West is a 16-bed unit comprising medical and surgical patients. On average, the inpatient unit treats 1100 children every year for medical admissions which include general paediatrics, endocrine, epilepsy and eating disorders. Surgical admissions include ENT, orthopedics, plastics, ophthalmology, and maxillofacial surgery.

The Paediatric Outpatients service attends to around 3000 patients per year. Clinics include, general paediatrics, adolescent and child eating disorder program, a fortnightly diabetes clinic and urgent emergency department referrals. The 6-month/12-month term gives the opportunity for the registrar to gain experience in longitudinal outpatient follow-up of patients with a variety of problems. Medical student teaching is also required.

The Paediatric Emergency Department is a 6-cubicle dedicated area with a paediatric procedure room. The department has 2 Resuscitation rooms which are equipped for both adult and paediatric presentations. The department sees approximately 18,000 paediatric presentations every year and is staffed with Paediatric Emergency Physicians, Paediatric Registrars and Emergency Registrars.

Purpose and Accountabilities

Role Specific:

7 full-time positions - 6 or 12 months

- Austin Health Gen Paeds / Gen Paeds with CYMHS - 12-month positions only (6 months each rotation) - 4 positions in total
 - These positions may be offered in either order for the rotations and are full-time positions only
 - These roles provide general paediatric medicine and child psychiatry through the CYMHS department as well as 6 months on the rotating General paediatric registrar roster
 - These positions are accredited for 9 months of general paediatrics (without perinatal) and 3 months of developmental/psychosocial training
- Austin Health Gen Paeds - 6- or 12-month positions - Full time preferred, but Job share considered
 - This role is accredited for General Paediatrics (without perinatal) for up to 9 months
- All positions have rostered standby on call for night shifts in case of illness

All Employees:

- Comply with Austin Health [policies & procedures](#) as amended from time to time
- Comply with the Code of Conduct and uphold our values, and diversity and inclusion commitments.
- Maintain a safe working environment for yourself, colleagues, and members of the public. Escalate concerns regarding safety, quality, and risk to the appropriate staff member, if unable to rectify yourself
- Comply with the principals of patient centered care.
- Comply with Austin Health mandatory training and continuing professional development requirements.
- Work across multiple sites as per work requirements and/or directed by management.

Selection Criteria

Essential Knowledge and skills:

- A commitment to Austin Health values.
- Appropriate tertiary medical qualification.
- Minimum one-year post-graduate medical experience.
- Registration with the Australian Health Practitioner Regulation Agency (AHPRA) (note- eligible applicants will be assisted through this process).
- Dedication to delivering excellent service - to patients, all colleagues (nursing, medical, managerial, support staff), GPs and other contact points.

Desirable but not essential:

- A sound understanding of information technology including clinical systems.

General Information

Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy, and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

Equal Opportunity Employer

Austin Health is committed to diversity and inclusion in employment and is proud to encourage applications from people of different backgrounds, abilities, ages, genders, gender identities and/or sexual orientations.

Austin Health acknowledges the Traditional Owners of the lands we work on and pay our respects to Elders past and present.

We welcome applications from people with disability and aim to provide an inclusive and accessible workplace. If you need any help with the application process or would like to discuss your reasonable adjustments during interviews, please let us know.

We welcome applications from Aboriginal and Torres Strait Islander peoples. For any support throughout the recruitment process or further information about working at Austin Health, please follow this link to Aboriginal Employment on our [website](#).

Document Review Agreement

Manager Signature	
Employee Signature	
Date	